



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	A.M.A.L.COLLEGE
Name of the head of the Institution	Dr. GELLA JAYA BABU
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08924220269
Mobile no.	9490430638
Registered Email	amalcollegenaac2023@gmail.com
Alternate Email	amalcollegeakp1953@gmail.com
Address	Kotturu Junction, Anakapalle, Anakapalle (Dist),
City/Town	Anakapalle
State/UT	Andhra Pradesh
Pincode	531001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		A. RAVINDRA			
Phone no/Alternate Phone no.		08924220269			
Mobile no.		9849717083			
Registered Email		amalcollegenaac2023@gmail.com			
Alternate Email		amalcollegeakp1953@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://amalcollege.edu.in/userfiles/naac%20letter-merged(1).pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://amalcollege.edu.in/userfiles/UG%20Academic%20Calendar%202018-2019(2).pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	83.5	2007	10-Feb-2007	09-Feb-2012
6. Date of Establishment of IQAC			20-Nov-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Students feedback Mechanism	17-Nov-2018 1	46
Establishment of Best Practices	25-Jan-2019 1	45

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Preparation of Institutional Academic calendar in line with the academic calendar of affiliating university by incorporating all cocurricular activities and observation of commemorative days to be observed. 2) Action plan for conduct of Induction program, Bridge courses, remedial coaching program. 3) Action plan for conduct of certificate/ diploma/ value addition programs in addition to regular curriculum. 4) Action plan for collection of feedback from stake holders. 5) Use of modern ICT in regular teaching learning process.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Preparation of Institutional Academic calendar in line with the academic calendar of affiliating university by incorporating all cocurricular activities and observation of commemorative days to be observed.	Institutional Academic calendar for the year 2018 2019 prepared under the guidance of Staff Council with all cocurricular activities and observation of commemorative days to be observed and successfully implemented.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	26-May-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Jan-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words 1.1.1 College has been affiliated to Andhra University, Visakhapatnam. Design of the curriculum and its periodical revision will be governed by the university as per the guidelines of Andhra Pradesh State Council of Higher Education (APSCHE). Before the commencement of every academic year, Institutional academic calendar is prepared inline with University calendar in consultation with all in-charges of departments. Subject wise academic plans for coverage of syllabus and the other academic activities planned to conduct are collected from all teaching departments and are hosted on website. Syllabus copies of each subject for the academic session are circulated to the students. Teaching dairy, curricular plan, teaching notes and

activity register in the CCE prescribed formats are maintained by all faculty members to record day-to-day academic activities. Academic records maintained by faculty members are reviewed by concerned in-charge departments and Principal periodically. Examination committee prepares the schedule of internal and prefinal examinations for each semester and conducts the examinations as per the timelines prescribed by the university. Innovative teaching methods by using ICT equipment such as internet, PPTS, Online videos and demos etc., in addition to regular chalk and chat methods are adopted by faculty members to make regular teaching-learning more effective. Further, seminars, special lectures, group discussions, quiz competitions, assignments, field trips and industrial visits are conducted to all the students for effective delivery of the curriculum. Principal and IQAC verify the documents prepared by each department periodically. Two internal and one prefinal examinations are conducted to all the students. Remedial classes are conducted to slow learners for betterment of their performance. Special coaching classes covering the contents of various universities PGCEt examinations and competitive examinations are conducted to advanced learners in addition to Career Guidance sessions. Whenever revision of the syllabus takes place, all the required text books and reference books are made available to the faculty members and also to the students in the central library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
The role of communication skills in Higher Education	Nil	10/09/2018	30	Employability	Communication Skills
The role of English Vocabulary in the present Education System	Nil	03/12/2018	30	Employability	Language Improvement
Nano Technology	Nil	16/08/2018	30	Employability	Latest Technology
Numerical ability and quantitative techniques	Nil	20/07/2018	30	Employability	Problem Solving Techniques
Import Procedures and documentation	Nil	01/08/2018	30	Employability	Import Procedures
The Training program for the preparation of useful materials from Waste	Nil	22/09/2018	30	Employability	Techniques of Useful Materials

materials						
M.S. Office	Nil	02/07/2018	30	Employability	Computer skills	
Photoshop	Nil	01/08/2018	30	Employability	DTP Skills	
Nil	M.S. Office and HTML, CSS	01/10/2018	90	Employability	Computer skills	
Nil	Photoshop and DTP	02/01/2019	90	Employability	DTP Skills	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics, Physics, Chemistry	06/06/2015
BSc	Mathematics, Electronics, Computer Science	06/06/2015
BSc	Chemistry, Botany, Zoology	06/06/2015
BCom	General	06/06/2015
MSc	Organic Chemistry	01/06/2005
MSc	Analytical Chemistry	01/06/2005

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	210	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	A Study on Marketing of Financial Services of Commercial Banks/Schedule & Non Schedule Banks	20

BCom	A Study on Customer Satisfaction of Commercial Banks	20
BCom	Service Quality of HDFC Bank	20
BSc	Study on Point Groups	8
BSc	Alternative Proofs of Some Theorems on Riemann Integration	8
BSc	A Monotonicity property of Bessel's Inequality in Inner Product Spaces	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback analysis At the end of every academic year Feedback committee collects feedback from all the stake holders in structured form through the questionnaire prepared by the IQAC. Feedback is collected on teacher performance, facilities available on the campus, teacher appraisal from students, teachers, alumni and parents. Feedback collected is analyzed by the Feedback Committee and detailed report is submitted to the Principal. Principal with his remarks and action plan to be implemented on the feedback presents before the Management committee for approval. After obtaining the approval by the Management appropriate measures are taken to fill the deficiencies pointed out in feedback for overall development of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Organic Chemistry	30	30	30
MCom	General	50	16	16
BSc	Mathematics, Physics, Chemistry (TM)	100	43	43
BSc	Mathematics, Physics, Chemistry (EM)	50	83	70

BSc	Mathematics, Electronics, Computer Science (EM)	50	71	50
BSc	Chemistry, Botany, Zoology	100	17	17
BCom	General (TM)	240	57	57
BCom	General (EM)	80	39	39
MSc	Analytical Chemistry	30	27	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	862	132	42	10	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
52	27	6	2	0	27

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

One of the best student support facility adopted by the college is mentor-mentee system in which a group of students are mapped to a mentor who provide guidance, support and advice throughout the students academic journey. The system is designed to help students to adjust to the college life, to overcome the academic and personal challenges and ultimately succeed in their selected fields. Mentors and mentees meet regularly once in a month as per the schedule prepared by the college to discuss academic progress, personal development and any other relevant issues. Basing on the issues raised, mentor offers guidance on study strategies, career options and personal growth. Total number of students on the campus for the year 2018-19 - 994 Total number of teaching staff members for the academic year :2018-19 - 45

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
994	45	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

52	52	0	0	10
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
2019	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	05	I, III, V	23/11/2018	23/01/2019
BSc	05	II, IV, VI	17/04/2019	10/07/2019
BCom	03	I, III, V	16/11/2018	23/01/2019
BCom	03	II, IV, VI	04/04/2019	04/07/2019
MSc	10401	I, III,	23/11/2018	26/04/2019
MSc	10401	II, IV	26/04/2019	17/06/2019
MSc	10406	I, III	23/11/2018	26/04/2019
MSc	10406	II, IV	26/04/2019	17/06/2019
MCom	204	I, III	24/11/2018	29/04/2019
MCom	204	II, IV	30/04/2019	22/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Examination Committee takes care of scheduling and conducting the internal examinations as per the affiliating university timelines. As per the norms of affiliating university under CBCS stream 25 marks are allotted for internal evaluation in every core subject and 75 marks for external evaluation in the theory examination conducted by the university. Practical examinations for 50 marks in all science subjects are conducted by the respective departments internally. Out of 50 marks, 30 marks are awarded for experiment, 10 marks are awarded for preparation of record and 10 marks for viva-voce. Internal evaluation system is monitored by the Examination Cell and Heads of Department. Out of 25 marks allocated for internal exam, 20 marks are taken from the two internal examinations conducted as per the schedule of affiliating university and 5 marks are allotted for performance in assignments, seminars and other academic competitions. The Institution adheres strictly to the norms for conducting internal and external examinations. Centralized evaluation will be conducted by the university for all affiliating colleges. After announcing the results by the university, there is a provision for revaluation, retotaling and personal verification of the answer scripts incase student is not satisfied with the announced results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepares its own academic calendar by a committee consisting HODs and IQAC for conduct of all academic activities and CIE without deviating the academic calendar prescribed by the affiliating university. Admission schedule for I year degree students, academic schedule for each semester, working days and vacations, curricular and extra-curricular activities, important commemorative days to be observed etc., are incorporated in the institutional calendar. Detailed curricular plans with month wise coverage of syllabus are prepared by respective subject teachers in the CCE format. Academic activities such as conduct of guest lectures, student seminars are also scheduled and circulated to the students well in advance. All kinds of internal and practical examinations are conducted as per the schedule prescribed by the affiliating university. Comprehensive schedule is prepared for evaluation of papers, display of marks by each department and grievances clarification and is followed without any deviation as far as possible.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://amalcollege.edu.in/page.php?type=academics&id=po-pso-co>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
05	BSc	MPC, MECS, CBZ	118	58	49
03	BCom	General	82	73	89
204	MCom	General	12	12	100
10406	MSc	Organic Chemistry	29	28	97
10401	MSc	Analytical Chemistry	16	16	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://amalcollege.edu.in/page.php?type=iqac&id=student-ssatisfaction-questionnaire>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	5.76
International	Botany	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	3
Mathematics	1
Commerce	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Shedding	K.V.S.	Research	2018	0	Andhra	0

Off the 'Patriarchal Clutches': A Synoptic View of Virmati in Manju Kapur's 'Difficult Daughters'	Maheswara Rao	Journal of English (RJOE)			University	
Ethnomedicine for rheumatoid arthritis by the tribes of Visakhapatnam district, Andhra Pradesh.	Dr. M. Hari Babu	International Journal of the Society of Ethnobotanists	2018	0	Andhra University	0
The theme of Man Woman Relationship in Anita Nairs Novel Mistress	K.V.S. Maheswara Rao	Research Journal of English Language and Literature (RJELAL)	2018	0	Andhra University	0
A Review on Indian Capital Market	Lt. M. Kondala Rao	International Journal of Academic Research (IJAR)	2018	0	Andhra University	0
Consumer perception on 4G Services - A Study	Lt. M. Kondala Rao	International Journal of Academic Research (IJAR)	2018	0	Andhra University	0
Yoga and Physical Education: Its impact on Wellbeing	K.V.S. Naidu	International Journal on Integrated Education (IJIE)	2018	0	Andhra University	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Nil	Nil	Nil	2018	0	0	Nil
Nil	Nil	Nil	2019	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	15	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swatchata Hi Seva	A.M.A.L. Degree College, N.C.C. Army and Navy Wings	10	120
Navanirman Diksha	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	30	53
Run for Unity	A.M.A.L. Degree College, N.C.C. Army and Navy Wings	20	190
Pingali Venkaiah Birth Day	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	10	35
Swatcha Bharat Abhiyan	A.M.A.L. Degree College, N.C.C. Army and Navy Wings	10	125
Mahathma Gandhi jayanthi	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	30	55
Dr.B.R.Ambedkarvardanathi	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	15	45
Sankranthi Sambaraalu	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	30	150
Nethaji Subhash Chandra Bose jayanthi	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	20	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	Jhanmabhumi-maavooru Programs	10	45
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	National voters' day	15	132
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	Gender Equality	15	42
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	National Teachers Day	30	63
Physical Education	A.M.A.L. Degree College, Physical Education	National Sports Day	30	96
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	International yoga day Celebrations	32	145
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	Swatch Bharath	30	130
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	Vanam Manam (Plantation of Saplings)	30	120
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	International AIDS day RALLY	20	65
NSS	A.M.A.L. Degree College, N.S.S. UNITS I,II,III IV	World Humans Rights Day	15	46

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Importance of Communication Skills	Guest Lecture	Prasanthi Polytechnic College, Atc huthapuram, Visakhapatnam	23/07/2018	23/07/2018	35
Importance of English Language	Guest Lecture	Govt. Degree College, Chodavaram, Visakhapatnam	19/09/2018	19/09/2018	45
Project Work	Field Trip	Prasanthi Polytechnic College, Atc huthapuram, Visakhapatnam	23/09/2018	23/09/2018	15
Time Management	Guest Lecture	A.S.K. Engineering College, Anakapalle, Visakhapatnam	12/10/2018	12/10/2018	40
Real Analysis	Guest Lecture	Govt. Degree College, Sabbavaram, Visakhapatnam	22/12/2018	22/12/2018	30
Project Work	Field Trip	Biodiversity Park, Pedawaltair, Visakhapatnam	08/01/2019	08/01/2019	52
English Literature and its Glory	Guest Lecture	Rtd. Faculty of A.M.A.L. College, Anakapalle, Visakhapatnam	25/01/2019	25/01/2019	48

Grammar of Competitive Exams	Guest Lecture	Govt. Degree College, Bhimili, Visakhapatnam	22/02/2019	22/02/2019	25
English as an International Language	Guest Lecture	Samyuktha Degree College, Anakapalle, Visakhapatnam	07/03/2019	07/03/2019	42
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kites Degree College, Atchuthapuram, Visakhapatnam	20/07/2018	Academic Improvement	170
Samyuktha Degree College, Anakapalle	11/09/2018	Academic Co-operation	223
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1042720	1042720

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	Nil

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7000	1400000	550	80000	7550	1480000
	1500	500020	34	15000	1534	515020

Reference Books						
Others (specify)	5004	108525	12	5004	5016	113529
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	1	1	1	1	0	20	0
Added	5	0	1	1	0	0	0	20	0
Total	25	1	2	2	1	1	0	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1070922	1070922	639164	639164

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The institute has predefined procedures and well established systems for maintaining and utilizing physical, academic and supporting facilities Laboratory equipment and apparatus maintenance is taken care of by lab technicians under the supervision of concerned Head of the department. The stocks and records of all laboratories are well maintained by the store keepers and record assistants under the supervision of Head of the

department. Annual verification of the departmental stock is done by the committee periodically. College has generator with 25KVA capacity in the premises to provide continuous power supply during power cut. Maintenance of the generators taken care of by the College electricians and technicians. Qualified electricians appointed by the institute take care of the entire electrical power systems and equipment. • Additional ICT equipment is procured and kept ready for the replacement while the damaged one for repair. This will enable smooth functioning of the institute without causing any disturbance • Sweepers and cleaners regularly keep the campus and toilets clean and neatly • Physical facilities including infrastructure, buildings, furniture and other fixtures are maintained by a committee headed by a Convener. Required budget allocations are made periodically to ensure proper maintenance and utilization of physical facilities • Maintenance of computer systems and other ICT equipment in the campus are maintained by the hardware technicians appointed by the Management. • The office systems and Computer Lab systems are maintaining under UPS system. • The library supporting staff ensures the proper maintenance and utilization of library infrastructure and books. • Maintenance and utilization of sports and games equipment, play courts and gym are taken care of by the supporting staff under the supervision of Physical Director. Required budgetary allocations are made for the purchase of new equipment as per the need. • Advisory committees are constituted for library and sports games to offer suggestions to Librarian and Physical Director • More than 90 of the maintenance of all the facilities on the campus is taken care of by the full-time supporting staff appointed by the Management. Only minor/major repairs and replacements of electronic and ICT equipment are met through the external agencies. • Attached hostels are maintained by the supporting staff appointed by the Management.

<https://amalcollege.edu.in/page.php?type=iqac&id=policy-and-procedure>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Reimbursement of tuition fee and Maintenance Fee	606	983446
Financial Support from Other Sources			
a) National	nil	0	0
b) International	nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Training course on Importance of Soft Skills	22/10/2018	30	Department of English
Education Course on Importance of Soft Skills	03/12/2018	30	Department of English

Remedial Coaching	15/04/2018	150	All Departments
Bridge Course	27/06/2018	30	Department of English
Bridge Course	19/07/2018	30	Department of Commerce
Yoga and Meditation	21/06/2018	50	NSS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for competitive Exams	77	0	22	22
2018	Guidance for Higher Education	0	37	8	8
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Army and Pharma Labs	77	22
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	35	U.G.	U.G. Commerce, Science	Different P.G. Colleges and Universities	M.Sc./ M.B.A./ M.C.A./ M.Com AND MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
A.U. Kabaddi (Male Female)	Intercollegiate	24
National Sports Day Games	College	121
AU Kho-Kho, Kabaddi, Volley Ball, Judo, Taekwondo and Athletics	Intercollegiate	138
Cultural	College	60

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Participation	National	1	Nil	122	P.Saibaba
Nil	Participation	National	1	Nil	064	T.Sivatalupulu
Nil	Participation	National	1	Nil	320	K.Venkatapparao
Nil	Participation	National	1	Nil	321	S.Mohan
Nil	Participation	National	1	Nil	185	P.Venkunaidu

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representation is an important part of various academic and administrative bodies and committees of the college such as IQAC, various Advisory committees, Endowment Committee etc., Two representatives are selected from each of the programs BA,B.Com and B.SC. Students propose the names of the representatives from their respective classes and the class teacher selects the representatives taking the academic merit, regularity to the college and participation in the college activities into consideration. The student representatives bring the student views and grievances if any to the notice of the concerned authorities for discussion and amicable solution. They also provide valuable informal feedback regarding teaching-learning, curriculum and internal evaluation process. Also provide assistance to the faculty members in

organizing various activities and programs of the college. They take the responsibility of conveying day-to-day information from the departments to their respective classes. Student representatives play significant role in encouraging and motivating the students to participate in the programs organized by NSS and NCC units of the college. They take very active role in organizing academic, co-curricular and extra-curricular activities of the college. Committee/Body No. of student representatives IQAC 2 Library advisory Committee 2 NSS advisory Committee 2 NCC advisory Committee 2 Fine Arts Committee 3 Endowment committee 3 Ladies representatives 3 Maths Science Association 3

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association / Chapters (Registered and Functional) contribute significantly to the development of the institutions true financial and non-financial means during the last 5 Years. Response: The A.M.A.L. College old student Association was established in 2006, Society No. 1271 under the presidentship of V.V. Sanyasi Rao. Now the same body continue Headed by Sri Boddeda Appa Rao from 2018 onwards. The Association aims to continue its interaction and cordial relations with the present students, faculty and Management. It has been engaged to establish an Alumni network that contribute towards the development and glory of the institution Aims and Objectives: o To maintain the data of the Alumni to create familiarity among the old students of A.M.A.L. College o To Motivate and inspire the students by organizing the interactive sessions with well settled and top positioned members of the Alumni. o To establish cordial relations with the faculty and Management. o To contribute medals and incentive for academically meritorious students and best performers in sports, games and cultural invents. o To arrange guest lectures on employment opportunities for the students. Contribution of the Alumni: The Alumni Association of A.M.A.L. College has been contributing consistently towards the development of the students as well as the institution through conduct of the following activities regularly. • Active participation in the community extension activates conduct by the college. • Conducted the inspiring guest lecturers to the students by the well-established entrepreneurs. • The teachers and management putting serious efforts and to reach out to the college Alumni spread all over the world and to involve them in organizing the social activities and relevant academic and extension activities to enrich not only the Association but also the institution. • Take up the contribution of ramps with an estimated cost of Rs. 50000/- and successfully completed for the benefit of physically challenged students.

5.4.2 – No. of enrolled Alumni:

400

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

It is the policy of the institute that the entire functioning and governance of the college must be done through the participative management and collective responsibility of the stake holders. Meetings and discussions are held in regular intervals with the faculty, students , alumni and parents to finalize the academic and other activities to be taken up for the development of the college. The Principal as the head of the institution runs the administration through the well established committees to enhance the quality in academic and administrative matters. The following committees are constituted for the academic year 2018-19 for smooth functioning of the institute. ? Academic Staff Council ? Finance Committee ? Admissions Committee ? Examinations Committee ? Research Promotion Committee ? Library Advisory Committee ? Hostel Advisory Committee ? Games/Sports advisory committee ? NCC/NSS advisory committee ? Anti-Ragging Committee ? Fine Arts committee ? Grievances redressal committee ? Women Empowerment Committee ? Feedback Committee Role of Admissions Committee

Entire admission process in the college is monitored by the Admissions Committee. Admissions are done strictly on the basis of merit in the qualifying examination duly following the rule of reservation policies of affiliating university and government of Andhra Pradesh in an open and transparent mode. Same procedure followed for both aided and self-financed courses. Examination Committee Examination committee takes care of conducting internal examinations as per the timelines prescribed by the affiliating university. The examination schedule is intimated to the students well in advance. Right from collecting question papers from all the departments, evaluation of answer scripts, display of marks and redressal of student grievances are governed by the committee with utmost care.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	To make the regular teaching and learning more attractive to the students all the faculty members directed to use modern ICT based pedagogical methods in addition to chalk and chat method in class rooms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Entire examination works pertaining to both internal and external examinations such as registration of candidates, Uploading of internal marks, practical marks, payment of examination fee, revaluation proposals etc., are carried out through the Examination portal only.
Administration	Bio Metric Attendance of Staff members

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Computer Fundamentals and Basics	16/07/2018	20/07/2018	Nil	15
2018	Nil	Communication Skills	24/09/2018	28/09/2018	Nil	15
2018	Communication Skills	Nil	02/08/2018	07/08/2018	39	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Staff ? Fee concession for the children of staff members joining self-financing intermediate and Degree courses offered by the institute. ? Creation of	Non-Teaching Staff ? Salary advance to the un-aided employees. ? Guidance and financial support for improving academic and technical qualifications. ?	Students ? Issue of concessional bus passes to the eligible day scholars. ? Subsidized canteen facility to the day scholars. ? Conduct of Free

<p>employment to the eligible staff children on compassionate grounds. ? Grant of on-duty facility to the teaching staff members for attending training programs and FDPs. ? Salary advance to the un-aided employees. ? Subsidized canteen facility for employees. ? Financial support through A.M.A.L. College Cooperative Society</p>	<p>Guidance and conduct of professional development programs for clearing departmental promotion tests conducted by the government. ? Conduct of training and skill development programs. ? Financial support through A.M.A.L. College Cooperative Society</p>	<p>certificate/diploma computer courses to all the students.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit of the college is carried out every year both internally and externally. Internal audit is conducted by the Chartered accountants appointed by the Management at the end of every financial year. As the institution is a Government aided college, CCE , Vijayawada deputed government auditors to conduct financial audit periodically. All the financial transactions of the institute take place through account payee cheques or online account transfer only.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni	50000	Construction of two Ramps for the benefit of physically challenged students
View File		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	No	Nil
Administrative	Yes	Commissionerate of Collegiate Education	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Admissions mobilization in their own places 2) Distribution of Note books and text books to poor students 3) Awareness programs

6.5.3 – Development programmes for support staff (at least three)

1) Guidance in improving academic qualifications 2) Performance linked promotion policy 3) Free Computer training programs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the suggestions made by the NAAC peer committee 1) Use of ICT in academic and administrative activities significantly improved 2) Teaching Staff members are encouraged to participate in academic conferences and seminars 3) Teaching Staff members are encouraged to register for part time Ph.Ds and clear NET/SET examinations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Nil	Nil	Nil	Nil	0
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yoga and Meditation Classes	21/06/2018	23/06/2018	65	58
Computer training Program	03/07/2018	10/07/2018	8	12
Kishore Vikas Awareness Program	29/12/2018	30/12/2018	125	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Institution is located in a vast area with wide internal roads and all other required provisions
- College has been maintaining its campus as plastic free zone. Awareness programs are conducted about the Hazards of usage of plastic.
- Swatchatha programs are conducted regularly.
- All the staff members and volunteers from NSS and NCC units participate very actively in campus cleaning programs.
- Tree plantation programs are conducted in the college premises

World environment day on June 5th of every year is observed by conducting rallies, displaying play cards and conducting awareness talks. • All the electric bulbs are replaced with LED bulbs not only to save the power but also to make the campus Eco-friendly. • College has a spacious botanical garden with good number of different rare and wide varieties of medicinal plants. • Waste generated by different parts of institute is deposited safely for the benefit of nature and community. 1) Awareness programs are conducted to make the campus plastic free. 2) Batteries and other damaged electrical and electronic equipment from all the science laboratories are disposed periodically. 3) Bio degradable waste is shifted to pits and is re used for development of the plants. 4) Liquid and semi-liquid wastes generated in the laboratories of chemistry, zoology and botany are diluted with water and then discharged through proper channel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	15/08/2018	1	Observation of Independence Day	Annual Celebration on Nation Hood	450
2018	Nil	1	24/09/2018	1	Observation of NSS Day	To Train Students for Community Service	75
2018	1	Nil	31/10/2018	1	Observation of National Unity Day- Sardar Vallabhbhai Patels 143th Birth	Celebrating Unity Day	162
2018	Nil	1	01/12/2018	1	Observation of World AIDS Day	Awareness about Aids	155

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	16/05/2018	<p>Every morning college Starts with prayer from at 9-25 hrs. Classes are commence from 9-30 A.M to 4.30 P.M. Afternoon Lunch break from 1-00 to 2-00 hrs. 4-00 PM to 5-30 PM Sports are organized for students. Students coming to college late and left in the middle of the college hours attendance will not be granted. Students are not allowed to come out and enter the class during the lecture without the permission of the lecturer. Should have humility and obedience to teachers. Students should maintain silence in the classroom. Every student should come to college in uniform, otherwise fine will be imposed. The students should have textbooks and an identity card. Students should not participate in strikes and agitations. Pushing bicycles, driving vehicles and honking are prohibited in the college premises. Bicycles and other vehicles should be kept in sheds allotted to them. Rioting in groups and writing on college walls is prohibited. If attendance is less than 75, for exams conducted in college action will be taken. Absence will not be allowed for public examinations. ? In this matter the mother/father/guardian will be informed and an explanation sought from them. Disciplinary action will be taken against those found guilty of illegal practices in</p>

examinations >>
Subsidized students whose attendance is less than 75% in case of poor conduct or failure to appear in examination conducted by the College, stipend will be discontinued. ? Grant of bus passes to students coming from nearby villages will be done. If science students damage or crack equipment in the lab Their cost will be charged from the students. »Students must have books and equipment's related to the laboratory, otherwise they will not be allowed to appear for the practical examinations. Students must show their ID card to get books from the library, to be signed in the register. They should be returned in time. Failure to do so will result in a delinquency fee being charged. » Students should be quiet in the library reading room. No type of writing should be written on daily newspapers, magazine Students may report their difficulties through the respective class counsellor, through whom Principal should be informed. Do not enter the college office without permission. For the documents (TC, CC etc.) to be obtained from the office, the appropriate application should be made. There is a separate rest room for girls. Meetings shall not be held inside the college premises without the permission of the principal. College matters should not be published in journals. To

expel students who violate the code of conduct from the college. The principal reserves the right to take any disciplinary action to avoid appearing in examinations.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swatch Bharath campaign	10/08/2018	10/08/2018	125
Observation of 149th Birth Anniversary of Mahathma Gandhi	02/10/2018	02/10/2018	150
Observation of Constitution Day	26/11/2018	26/11/2018	155
Republic day parade	26/01/2019	26/01/2019	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Encouraging students and staff members to use reusable water bottles, tea mugs, cloth bags etc., and to reduce the use of disposable items. ? Installation of solar panels to generate renewable energy. ? Use of energy efficient light bulbs and appliances. ? Conduct of tree plantation programs. ? Promotion of environmental education among students and public.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1 Title: Maintenance of College attached hostels Objective To provide attached hostel facility with affordable mess charges to facilitate poor students from distant rural places with food and accommodation. Context Majority of the students admitted into the college are from rural and remote corners around Anakapalle town. Attending to college daily by public transport is a heavy burden to students and also parents. Keeping the difficulties of the students, institution has been maintaining separate attached hostels for boys and girls since inception. The Practice Institution has been maintaining College attached hostels for both boys and girls since 1954 for the benefit of students coming from rural and distant places on no profit no loss principle. Very nominal amounts are charged for the accommodation and maintenance of the hostels. Dining charges are calculated on dividing system. Comfortable accommodation with reasonable quality food is provided to all the hostellers at an affordable monthly bill. Majority of the students admitted into the college come from rural and economically backward classes, maintenance of attached hostels by the management is considered to be one of the best practices. All the students admitted into hostels receive financial assistance from the government in the form of fee reimbursement and maintenance charges and hence there is no need to pay for the hostels from their pocket. Evidence of Success Pass percentage of the students significantly improved as there is no wasting of time for going out and coming in. Created scope for conducting extra classes for the benefit of the students. Problems Encountered and resources required Scholarship amounts sanctioned by the government for hostellers is not fully

sufficient. Maintenance of attached hostels has become financial burden to the management to some extent. Best practice 2 Title: Conduct of certificate/diploma courses in computers Objectives • To offer job/market oriented certificate/diploma courses for the benefit of students to secure immediate employment offers soon after completing the graduation. Context Since the college is an affiliated college, there is no scope for academic flexibility to the institute. There is a need of providing employability skills and skill development courses integrated with the university curriculum to meet the increasing demand in today's competitive world. Practice Now a days whatever is the program or course studied by the students, working knowledge in computers became essential for all the students. Joining the private institutions for computer training programs is a costly affair and is not affordable by the poor students. Identifying the need of the students, Management of the college permitted the department of computers to conduct some useful certificate courses/diploma courses of duration three months at free of cost to provide computer knowledge to all the students. Every year two certificate/diploma courses are conducted for the benefit of the students. Majority of the students are getting benefitted by the courses conducted by the college. The following certificate/diploma courses have been conducted by the department of computers for the year during the academic year 2018-19. 1. Basics of computers and MS Office 2. Photoshop Evidence of success Good number of students enrolled in computer certificate / diploma courses offered by the institute. 1) Computer skills significantly improved among students 2) Finding very useful in competitive computer based written tests Problems encountered Conduct of certificate / diploma courses is leading to excess workload to the computer faculty. Financial implication to the management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://amalcollege.edu.in/page.php?type=igac&id=institutional-best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Anakapalle Merchants Association Linga Murthy College had its humble beginning in 1953 by the Philanthropic vision of Anakapalle Merchants Association with a view to catering to the needs of Poorest of the poor students. Our college has spacious class rooms, large Play ground, 400mtrs running track with 8 lanes including drainage system and seating Gallery two basket ball courts and multi-purpose Gymnasium well equipped laboratories, Library and Having Attached Hostel From its inception the college guiding principle has been putting students interest first with the motto "Student First. Most of the students are from rural poor and under privileged sections of the society. Our college Management constructed several buildings for class rooms, labs etc. They are opened by the Honourable Chief Minister ·Dr· B. Gopala Reddy, AP on 4-12- 1955, Sri V.V. Giri President of India (8-11-1971), Sri Khandubai Desai the then Governor of AP, Sri. P.V. Narasimha rao the then chief minister of AP, M.R.S. Trilok Abid Hussain (22-09-1966), Sri. L.N. Birla President FICC-1 New Delhi (8-10- 1967) have visited our college. Our college celebrated silver Jubilee, Golden Jubilee and Diamond Jubilee also. Our institution has a transparent method of admissions adhering to the reservation system of the State Govt. In addition to the prescribed syllabus, certificate courses are taught to students, life skills are imparted through these art fate certificate courses with the aim of value Addition. As the students are from rural areas they have excellent physical features. These are enhanced under the expert guidance of our physical education lecturer to make them eligible for jobs in army and other related areas. The teaching and

learning process is made relevant to the students needs. Group studies, field trips, academic Competitions, co-curricular and extra- curricular activities are conducted for the all round development of students. The teaching utilises all latest teaching equipment like Digital class rooms in addition to conventional teaching methods. The students are involved in NCC and NSS programmes. Through these programmes feelings, of social consciousness and service motto is taught to the students. The Institution always improves its infrastructure like Classrooms, Laboratories, Books and Computers. Remedial Coaching is given to academically backward Students. Scholarships are provided to all the eligible students. For physically challenged students scribe facilities in the examination is provided. The institution makes every effort to examine stakeholders comments about teaching, transactional procedures, infrastructure and Sustenance. It led to the important areas of teaching learning and infrastructure being strengthened. Empowering rural minds through Higher Education (From Fields to Future): A.M.A.L. College has been functioning with a great commitment to provide quality higher education, fostering holistic development and bridging the rural - urban divide to the students from poor rural background. Institution has become a catalyst for transformation and social upliftment of numerous students since inception. Beyond academic excellence, the college has a special focus on holistic development of the students. This holistic approach nurtures all - rounded personalities, fostering skills such as leadership, team work and creativity which are crucial.

Provide the weblink of the institution

<https://amalcollege.edu.in/page.php?type=igac&id=institutional-distinctiveness>

8.Future Plans of Actions for Next Academic Year

1) Establishment of some more P.G. Programs 2) Establishment Agriculture and Horticulture related courses 3) Establishment of Physical Education training classes 4) Establishment of research centre